



PLAN REVIEW APPLICATION

Date: _____

Contractor: _____

Contact Person: _____ Phone Number: _____

Email Address: _____

Job Site Address: _____

Details of Project: _____

Items needed:

- **\$600 Plan Review Fee****
- **Plan Guideline Checklist**
- **2 Sets of Plans and 1 Electronic copy for the Architect (Minimum Size 24 x 36)**
- **1 Set for City of Fairfield (Minimum Size 24 x 36)**
- **City of Fairfield Business License**
- **Permit Application and the executed contract of the work to be done**

****Plan review fee is subject to additional costs based on the quality of the submittal**