

APPLICATION FOR EVENT PERMIT

(Submit to City Manager at least 10 days prior to event date)

(Please Print Legibly)

Date of Application: _____

Submitted To: City Manager, 4701 Gary Ave, Fairfield, AL 35064 Ph: 205-788-2492

From: _____
(Organization requesting permit)

Contact Person: _____

Address: _____

Phone: _____

We hereby make application to hold: _____
(Type of Event)

Date of event: _____ During the hours of: _____ and _____ (AM/PM)
(Start) (End)

Please give specific details related to event: (ex., exact Parade route, address of event, purpose for event, etc...) for additional space, please write on back)

If Applicable, please fill in information below:

Number of parade participants: _____ Number of event attendees: _____

Number of vehicles expected: _____

FOR OFFICE USE ONLY

APPROVAL FROM DEPARTMENT HEADS:

PUBLIC WORKS

POLICE CHIEF

FIRE CHIEF

DATE RECEIVED BY CITY MANAGER: _____

APPROVED: _____
(CITY MANAGER)